

## **Minutes of the Meeting of the Kimberly-Little Chute Public Library Board**

February 21, 2017

The meeting was called to order at 5:02p.m. by President Moes at the James J. Siebers Memorial Library.

PRESENT: Amanda Fletcher, Dave Hietpas, Jim Moes, Kathii Schommer Rose Vander Velden, Lori Vanderloop.

EXCUSED: Jim Hietpas, Phil Yunk

OTHERS PRESENT: Angela Schneider, Ann Hardginski

### MINUTES AND INVOICES

R. Vander Velden moved, seconded by D. Hietpas, to approve the minutes of the January 17, 2017 meeting. Motion carried. K. Schommer moved, seconded by A. Fletcher, to approve the January 2017 bills. Motion carried. The January 2017 financial and statistics reports were discussed. Schneider reported that circulation and lender/borrower stats were up over the same time last year.

### OLD BUSINESS

Discussion of library director hiring process. D. Hietpas moved, seconded by R. Vander Velden to interview the board's top candidate at the earliest convenience of the candidate and board. Motion carried. Schneider will work with Rick Hermus to coordinate.

### NEW BUSINESS

- A.Fletcher moved, seconded by L. Vanderloop to approve the proposed changes to OWLSnet fee structure. Motion carried.
- L. Vanderloop moved, seconded by A. Fletcher to authorize President Moes to sign the 2016 Annual Report. Motion Carried. Schneider will submit to OWLS and DPI.
- Board discussed 2017 holiday closure calendar.
- Schneider recommended moving the March board meeting to March 14<sup>th</sup>. All agreed.

### DIRECTOR'S REPORT

Schneider update the board Unique Management, the Fox Cities Reads launch and title selection, and changes to the timeline for Memory Café project in Kimberly. Five new digital services have been added to InfoSoup for our patrons to access, including digital magazines. Bacon & Beer Night was a big success. The FOLKS raised \$5,000 toward future library programs. Schneider shared concerns with transition planning preparing for her departure from the library on March 16<sup>th</sup>. She will work with Village Administrators and Moes to address these in the coming weeks. Schneider recently completed LEAN Certification through the Village of Little Chute and highly recommends that the board consider funding the same training for the incoming library director. Lastly, Schneider shared that there have been two cases of graffiti in the Kimberly library.

## YOUTH SERVICES REPORT

Hardginski reported on the success of recent programs, including well attended family movie nights and a Take Your Child to the Library Day performance by The Juggler in the Yellow Shoes. Family and baby story time sessions have started. Hardginski presented a session on *Wakanheza*, practices to de-escalate stressful situations and create more welcoming environments, at the 2017 SLP workshop in Oshkosh. She also attended a hands-on session on coding and looks forward to bringing programs to the library. Work on 2017 SLP planning continues.

## ADJOURNMENT

R. Vander Velden moved, seconded by D. Hietpas, to adjourn the meeting at 5:35 p.m. Motion carried.

Respectfully submitted,

Angela M. Schneider,  
Recording Secretary